



Newfane Central School District Board of Education

Newfane Board of Education Meeting Minutes

August 15, 2017

The August 15, 2017 meeting of the Newfane Board of Education was held in room 129 of the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:00 pm.

CALL TO ORDER

J. Schmitt, P. Kelahan, A. Kennedy, L. Licht, M. Lingle, J. Little, C. Wentland

**TRUSTEES PRESENT
TRUSTEES EXCUSED
ADMINISTRATION
PRESENT**

M. Baumann, B. Schuler, D. Ames, G. Noon, J. Arroyo, T. Adams, D. Bedette,
P. Young

OTHERS PRESENT

A. Damon, C. Hoffman

**PLEDGE OF
ALLEGIANCE and
DISTRICT MISSION
STATEMENT**

The District Mission Statement was read by J. Little

**ESTABLISH ORDERS
OF THE DAY**

Motion made by Trustee Little and seconded by Trustee Kennedy
RESOLVED, that the proposed agenda for August 15, 2017 be approved as
amended.

Approved the agenda

Resolution Carried: 7 YES 0 NO

There were no public remarks or comments at this time.

**Public remarks or
comments**

PRESIDENT REPORT

President Schmitt mentioned that the work at the High School and Middle School gyms look great.

REPORTS

SUPERINTENDENT REPORT

Update on Capital Project: Superintendent Baumann introduced Director of Facilities G. Noon who updated the Board of Education on the progress throughout the district. The weather has pushed the roofing phase of the project back but it has started and moving along. The lavatories have been completely over hauled and improved both structurally and aesthetically. A great job was done on the gym floors at the intermediate and middle schools, and the high school floor complete replacement is done and looks wonderful. New carpeting is being put in the auditorium and district office and is a good improvement. It is expected that hot water tanks will be replaced and the elementary school roof will be started in the near future.

Staffing/Enrollment/Hiring update: Superintendent Baumann presented the Board with comparison data related to enrollment and staffing. As enrollment declines it is anticipated that staffing will be adjusted to match, through attrition if appropriate.

Class sizes and staffing adjustments were also discussed.

School lunch pricing: The Board of Education and Superintendent discussed raising the price of lunch by \$.25. This should alleviate yearly increases for a few years and meet regulation on pricing set by the government. The Board of Education directed the Superintendent to publicize the increase in the District Newsletter prior to the formal vote at the September 5 meeting.

The Superintendent and Administration met for a retreat. They are rolling out committees as set in the goals and are asking for members of the board to serve on these committees. This will be done via email.

COMMITTEE REPORT

Trustee Kennedy promoted the trial membership of the Erie County School Boards Association and was glad to hear that the district has already paid the dues.

NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE

C. Gretz represented the NTA, no report at this time.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the minutes of the July 11, 2017 reorganizational and regular meetings of the Board of Education be and are approved.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2017.08.15.9B.

Resolution Carried: 7 YES 0 NO

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes. (except 10C)

Motion made by Trustee Licht and seconded by Trustee Kennedy

RESOLVED, that Linea Westphal, be and is recalled from layoff and the preferred eligibility list and be appointed to a 1.0 FTE Elementary Teaching position in the Elementary tenure area, Masters, step 9, effective August 1, 2017.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy

RESOLVED, upon the recommendation of the Superintendent of Schools, that Ashley Kuma, residing in West Seneca, New York, having NYS Initial Certification in Earth Science 7-12, General Science 7-12 extension pending, and Physics grades 7-12 pending, be and is appointed as a 1.0 FTE Science Education Teacher, in the Science Education tenure area, at step 1 Masters, prorated, effective August 30, 2017, with a four year probationary period from August 30, 2017 through August 29, 2021, contingent on meeting the eligibility criteria set forth by state law, 8 NYCRR Section 30-1.3.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Wentland and seconded by Trustee Licht

RESOLVED, upon the recommendation of the Superintendent of Schools, that Alexis Damon, residing in Akron, New York, having NYS Initial Certification in Chemistry 7-12, Students with Disabilities 7-12 Chemistry, Students with Disabilities 7-12 Generalist, and Literacy 5-12; be and is appointed as a 1.0 FTE Science Education

ROUTINE ORDER OF BUSINESS

Approval of the
July 11, 2017 minutes
Enclosure 2017.08.15.9A

Approval of the
classification and
placement of students
Enclosure 2017.08.15.9B

PERSONNEL ORDER OF BUSINESS

Recalled L. Westphal to a
1.0 FTE Elementary
Teacher position
Enclosure 2017.08.15.10A

Appointed A. Kuma to a 1.0
Science Teacher position
Enclosure 2017.08.15.10B

Appointed A. Damon to a
1.0 Science Teacher position
Enclosure 2017.08.15.10C

Teacher, in the Science Education tenure area, at step 1 Masters, prorated, effective August 30, 2017, with a four year probationary period from August 30, 2017 through August 29, 2021, contingent on meeting the eligibility criteria set forth by state law, 8 NYCRR Section 30-1.3.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education increase a 0.2 FTE Physical Education Teacher position to 0.4 FTE, effective August 30, 2017.

Resolution Carried: 7 YES 0 NO

Increased a 0.2 FTE Physical
Education Teacher position
to 0.4 FTE
Enclosure 2017.08.15.10D

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that Constance Hornquist, residing in Lockport, New York, having NYS Professional Certification in Physical Education and Health Education, be and is appointed as a part-time, 0.4 FTE, Physical Education teacher, step 5, Masters, prorated, from July 1, 2017 to June 30, 2018, effective July 1, 2017; and,
FURTHER RESOLVED, that Constance Hornquist is appointed as a Lifeguard at \$18.00/hour in the District, effective July 1, 2017.

Resolution Carried: 7 YES 0 NO

Appointed C. Hornquist to a
0.4 FTE Physical Education
Teacher position
Enclosure 2017.08.15.10E

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that Courtney Rowley, residing in Grand Island, New York, having NYS Initial Certification in Visual Arts Education, be and is appointed as a part-time, 0.35 FTE, Art Education teacher, step 1, Masters, prorated, from August 30, 2017 to June 30, 2018, effective August 30, 2017.

Resolution Carried: 7 YES 0 NO

Appointed C. Rowley to a
0.35 FTE Art Teacher
position
Enclosure 2017.08.15.10F

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that Gabrielle Kerman, residing in Cheektowaga, New York, having NYS Initial Certification in Mathematics 7-12, be and is appointed as a 1.0 FTE Regular Substitute Math teacher, at Masters, Step 1, from August 30, 2017 through June 30, 2018 effective August 30, 2017.

Resolution Carried: 7 YES 0 NO

Appointed G. Kerman to a
1.0 FTE Regular Math
Substitute position.
Enclosure 2017.08.15.10G

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the memorandum of agreement relative to the Cafeteria Personnel Association wage, and further that the Superintendent of Schools be and is authorized to sign said memorandum of agreement.

Resolution Carried: 7 YES 0 NO

Approved a MOA with the
Cafeteria Personnel
Association
Enclosure 2017.08.15.10H

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that Cori Krause, residing in Newfane, New York, is appointed as a Food Service Helper, effective August 30, 2017 with a 26 week probationary period from August 30, 2017 to February 27, 2018 at a rate of \$9.89 per hour, according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.

Resolution Carried: 7 YES 0 NO

Appointed a Food Service
Helper, C. Krause
Enclosure 2017.08.15.10I

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Jenee Kowalik, residing in Newfane, New York, is appointed as a Food Service Helper, effective August 30, 2017 with a 26 week probationary period from August 30, 2017 to February 27, 2018 at a rate of \$9.89 per hour, according to the terms and conditions of the Cafeteria Personnel Association collective bargaining agreement.
 Resolution Carried: 7 YES 0 NO

Appointed a Food Service
 Helper, J. Kowalik
 Enclosure 2017.08.15.10J

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the individuals listed in Enclosure 2017.08.15.10K be and are approved to work in the District as substitute employees, effective August 30, 2017, and a copy of such list shall be kept with the minutes of this meeting.
 Resolution Carried: 7 YES 0 NO

Approved district substitutes
 Enclosure 2017.08.15.10K

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Charles Baker and Peter Mayers, be and are approved as unpaid assistants for the 2017-18 school year in the sport of Football, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.
 Resolution Carried: 7 YES 0 NO

Approved unpaid assistants,
 Football
 Enclosure 2017.08.15.10L

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Travis Dixon residing in Burt, New York, be and is appointed to the position of Laborer, effective August 16, 2017 with a 52 week probationary period from August 16, 2017 to August 15, 2018 at a rate of \$15.47 per hour, according to the terms and conditions of the CSEA collective bargaining agreement.
 Resolution Carried: 7 YES 0 NO

Appointed T. Dixon as a
 laborer
 Enclosure 2017.08.15.10M

Motion made by Trustee Licht and seconded by Trustee Little
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the individuals listed below be and are appointed as coaches for the 2017-18 school year:

SPORT	POSITION	NAME	%	STEP
Soccer – Boys	Head Varsity	Sean McDonnell	8.5	8
Soccer – Boys	Jr. Varsity	Andrew Kaszuba	6.8	1

 Resolution Carried: 7 YES 0 NO

Approved soccer coaches for
 the 2017-2018 school year
 Enclosure 2017.08.15.10N

Motion made by Trustee Kelahan and seconded by Trustee Licht
 RESOLVED, that the resolution adopted at the July 11, 2017 be amended as follows,
 RESOLVED, that the following Curriculum Facilitator be appointed for the area indicated for the 2017-18 school year.

**OLD ORDER OF
 BUSINESS**
 Amended a resolution,
 Curriculum Facilitators

Elementary	Name	%	Step
ELA K-4	Christine Kelahan	7	11
Math K-4	Kathryn DiNardo	7	7
Social Studies K-4	Nancy Simmons	7	3 4
Science K-4	Eric Schmidt	7	4
Middle	Name	%	Step
ELA 5-8	Robert Roach	5	5
Math 5-8	Cristina Roach	5	3
Social Studies 5-8	Roberta Faery	5	11
Science 5-8	Traci Wayda	5	8
High	Name	%	Step
ELA 9-12	Craig Isaacson	5	11

Mathematics 9-12	Teresa Kam	5	11
Social Studies 9-12	Troy Sellers	5	2
Science 9-12	Tammy Kelly	5	9
Resolution Carried:	7 YES	0 NO	

The New Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Newfane Central School District accept a donation of \$5,000.00 (five thousand dollars) from the Grigg-Lewis Foundation, to support the Middle School Counseling Department.

Resolution Carried: 7 YES 0 NO

NEW ORDER OF BUSINESS

Accepted receipt of the
Grigg-Lewis Grant
Enclosure 2017.08.15.12A

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the following, being determined, with the consultation of Cannon Design, to be the lowest responsible bidder, be awarded the following as part of the \$3,182,948 capital project:

Sicoli Construction General Construction \$215,600.00

and, FURTHER RESOLVED, that the Superintendent of Schools is permitted to authorize change orders not to exceed \$10,000 after the approval of the district architect Cannon Design. Enclosure 2017.08.15.12B

Resolution Carried: 7 YES 0 NO

Awarded construction bids,
phase 2
Enclosure 2017.08.15.12B

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the items listed in Enclosure 2017.08.15.12C, and appended to this resolution be and are declared excess property, and;

FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be and is authorized to dispose said items.

Resolution Carried: 7 YES 0 NO

Declared excess property
Enclosure 2017.08.15.12C

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policies annexed to this resolution and listed as enclosure 2017.08.15.12D. receive both first both first and second/final reading:

Number	Title
6110	Code of Ethics for Board members and all District Personnel
6130	Evaluation of Personnel
6170	Safety of Students (Fingerprint Clearance of New Hires)
6214	Probation and Tenure
6215	Disciplining of a Tenured Teacher or Certified Personnel
6220	Temporary Personnel
6420	Employee Personnel Records and Release of Information
6430	New Title: Employee Political Activities
6552	Uniform Services Employment and Reemployment Right ACT/Military Leaves of Absence

NEW

6217	Registration & Professional Development
6560	Determination of Employment Status; Employee or

Independent

	Contractor
6562	Employment of Retired Persons

Resolution Carried: 7 YES 0 NO

Approved Policy Changes
Enclosure 2017.08.15.12D

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that the
school building emergency response plans are approved.
Resolution Carried: 7 YES 0 NO

Adopted Building Level
School Emergency
Response Plans

Motion made by Trustee Licht and seconded by Trustee Little
RESOLVED, upon the recommendation of the Superintendent of Schools, that
following budget transfer be
Approved:

Approved a budget transfer:
salaries, prof. development
and master stipend
Enclosure 2017.08.15.12F

From budget code
A9060-800-20 (health insurance) \$169,871.10
A2110-130-15 (curriculum facilitator K-6) \$10,108.00
To budget code
A1680-490-20 (Boces computer service) \$35,414.53
A2070-490-15 (Boces math professional development) \$8,755.08
A2330-490-71 (Boces GED instruction) \$4,489.00
A2110-120-15 (curriculum facilitator 7-12) \$10,108.00
A2110-120-40 (teacher salary, elementary) \$25,432.65
A2110-130-70 (teacher salary, high school) \$13,124.40
A2110-160-40 (teacher salary, elementary) \$4,057.92
A2250-150-31 (teacher salary, special ed.) \$4,237.56
A2250-150-40 (teacher salary, el special ed.) \$2,556.12
A2250-150-70 (teacher salary, high special ed) \$775.11
A2810-150-60 (teacher salary, middle guide.) \$1,100.00
A2810-150-70 (teacher salary, high guidance) \$5,104.48
A2820-150-31 (teacher salary, psychologist) \$982.40
A2110-152-60 (tutor, home tutor middle) \$3,139.25
A2850-151-40 (club stipend elementary) \$645.30
A2850-151-60 (club stipend middle) \$3,660.40
A2850-152-60 (supervision middle) \$1,002.50
A2850-152-70 (supervision high) \$1,680.00
A2855-152-80 (supervision athletics trs) \$240.75
A2855-162-80 (supervision athletics ers) \$1,064.77
A2110-130-20 (stipend professional development) \$36,575.00
A2855-153-80 (coaches trs) \$4,096.86
A2855-164-80 (coaches ers) \$2,017.51
A2110-150-41 (lifeguard, trs) \$656.30
A2110-160-41 (lifeguard, ers) \$1,599.91
A2020-150-60 (admin salary, middle) \$1,464.26
A5510-150-20 (admin. salary, transportation) \$1,831.27
A9060-165-20 (health insur. waiver payment) \$4,167.77
Resolution Carried: 7 YES 0 NO

There were no public remarks or comments at this time

This time was used to share information without action

Motion made by Trustee Little and seconded by Trustee Kennedy
MOVED, that the Board of Education adjourn the meeting.
Resolution Carried: 7 YES 0 NO
Meeting adjourned at 7:59 pm

CONCLUDING ORDERS OF BUSINESS

Public remarks or
comments
Anything for the “good of
the order”

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour
District Clerk